

# Full-Time Kindergarten Assistant



Prairie Hill Waldorf School is taking applications for a full-time Kindergarten Assistant. Our ideal candidate will have a bachelor's degree with prior teaching experience. The assistant will work collaboratively within the Early Childhood department and the Lead class teacher. We seek a candidate who is committed to the values of Waldorf education, who is joyful and warm, with strong interpersonal communication skills, effective classroom management, and enthusiasm for teaching and learning.

#### **Duties will include:**

- Assist with the smooth running of the program.
- Carry logistical aspects of the morning, i.e. mixing paints, kneading dough, washing dishes, dressing the children for outdoors, helping with the bathroom.
- Help with puppet plays, in daily set-up and clean-up, with craft projects and on the playground.
- Substitute for the teacher when needed.

#### **Pedagogy:**

- Work with pedagogical indications of Rudolf Steiner.
- Participate in child observation and study when possible.

#### **Parents:**

- Attend some parent evenings, and at least one outreach event, one open house, and one festival celebration each year.

#### **Colleagues:**

- Meet with the lead teacher each week.-Monthly Early Childhood meeting participation required

#### **Personal and Professional development:**

- Strive to be worthy of imitation by the young child.
- Maintain appropriate personal appearance and professional attire.
- Participate in the annual self-evaluation and evaluation process as defined by school policy.
- Maintain current CPR/1st Aid certification as required
- Complete required trainings

#### **When possible:**

- Attend Waldorf early childhood conferences or workshops.
- Make a yearly visit to early childhood programs in other Waldorf schools.

#### **Terms of the position:**

- 7:30-4:00 pm 30-minute unpaid break
- Rate of pay starts at \$16.50 an hour and is based on education and experience
- Employment is limited to the weeks that school is in session (August- May).
- You will not be expected to work or be paid when there are school closings due to holidays, snow days, half days, teacher professional development days.

We encourage individuals who are committed to diversity, equity, inclusion, and justice-related work and especially those who are part of marginalized groups to apply. If you are interested, please submit a cover letter and a resume listing background, training, experience, and three references.

To apply or inquire about the position, please contact:

Jeanne Ring for the Human Resources Committee:

Prairie Hill Waldorf School

N14W29143 Silvernail Rd

Pewaukee, WI 53072

262-646-7497

